



Role Specification: Vice President

Responsible to:	KCASA Management Committee
Period:	One year from the relevant Annual Council Meeting
Main purpose:	To support the current President and to prepare for assuming the role of President the following year. To be a role model for the KCASA and promote it at outside forums. To substitute for the President as necessary.
Skills required:	• able to develop good relationships internally and externally • be a good listener and attuned to the interests of members and other interest groups
Time commitment:	• attend KCASA Championship sessions of all disciplines as required (variable) • attend Regional and National events as required (variable) • as a KCASA Council member, attend the Annual Council Meeting (2 hours) • attend KCASA Management Committee Meetings (4 per year @ 2 hours) • additional tasks as required to fulfil the role on an ad hoc basis

Key tasks:

1. To attend KCASA events, complete with regalia, and make presentations and speeches as required
2. To attend Management Committee meetings and the Annual Council Meeting
3. To serve as a spokesperson for the KCASA when required and promote its interests
4. To represent the KCASA at both Regional and National events as required
5. To develop networks and promote individual disciplines as required
6. To promote Swim England Stronger Affiliation
7. To adhere to and promote Swim England's child protection policy (Wavepower)
8. To adhere to and promote KCASA rules, regulations and other policy statements