



Role Specification: Vice President

Responsible to: KCASA Management Committee

Main purpose: In the event that the President is unavailable to fulfil his role, the Vice President will assume as many of his responsibilities as is necessary: to be a role model for the KCASA and promote it at outside forums; to attend County Championships of all the disciplines and fulfil ceremonial duties; to attend Management Committee meetings

Skills required:

- able to develop good relationships internally and externally
- be a good listener and attuned to the interests of members and other interest groups

Time commitment:

- attend KCASA Championship sessions of all disciplines (approx 16 per year as required)
- attend regional and National events as invited (approx 12 per year as required)
- attend Management Meetings (six per year of 2 hours each)

Key tasks:

1. To attend all KCASA events, complete with regalia, and make presentations and speeches as required
2. To attend Management Committee meetings
3. To serve as a spokesperson for the KCASA when required and promote its interests
4. To represent the KCASA at both Regional and National events as invited
5. To promote Swim 21 accreditation
6. To adhere to and promote the Amateur Swimming Association's Child Protection Policy
7. To adhere to and promote KCASA rules, regulations and other policy statements
8. To undertake any other tasks appropriate to this level of responsibility

