



Role Specification: Swimming Officials Examinations Co-ordinator

Responsible to: KCASA Swimming Officials Committee

Main purpose: To co-ordinate the training of Swimming technical officials; to organise officials' seminars and training opportunities; to keep a log of the status of all trainees

Skills required:

- well-organised
- excellent knowledge and understanding of the speed swimming and Masters competition regulations
- qualified to Referee level and able to deliver training

Time commitment:

- attend Swimming Officials Committee meetings (2-3 per year x 2 hrs)
- organisation and delivery of training

Key tasks:

1. To liaise with the Swimming Officials Co-ordinator, the Development Co-ordinator and the Workforce & Volunteer Co-ordinator to identify training needs and opportunities
2. To arrange workshops in line with the training needs identified
3. To promote Swim 21 accreditation
4. To adhere to and promote the Amateur Swimming Association's Child Protection Policy
5. To adhere to and promote KCASA rules, regulations and other policy statements
6. Undertake any other tasks appropriate to this level of responsibility

