



## Kent County Amateur Swimming Association

### Minutes of the Annual Council Meeting of the Kent County Amateur Swimming Association held on Saturday 12 December 2015 at 11am in The Leeds Room, Holiday Inn, London Road, Wrotham Heath TN15 7RS.

1. The President, Scott Walker, opened the meeting and requested the General Secretary to read the notice convening the meeting
2. Officers and Delegates from clubs within the County were welcomed
3. Apologies for absence were received from the following:

Pat Carrie (PP):	Ann Hunt (RTW Monson SC)	Fred Hawes (Beckenham SC)
Gill Hughes (PP):	Beverley Choong (Sevenoaks SC)	Anna Newell (Beckenham SC)
Pam Taylor (PP):	Lynne Mullins (Herne Bay SC)	Mark Rayner (Greenwich Royals SC)
Joy Rownes (PP):	Carolyn Crowe (Medway Mermaids SSC)	Charlotte Scholes (RTW Monson SC)
Jenni Verhorevoort (PP)	Erica Moo (Hythe Aqua SC)	Medway Mermaids SSC
Jackie Bedford (PP)	Paul Holehouse (Bexley WPC)	Faversham SC
Norma Nyaulingo (Bexley SC)	Anthony 'Spud' Murphy (RTW Monson WPC)	Beachfield SC
4. It was proposed by Jean Scott and seconded by Carina Enderby that the Minutes of the Council Meeting held on 13 December 2014 be approved as accurate, and approved *nem con*.
5. There were no matters arising.
6. Contributors were asked to update their annual reports as appropriate:
  - Shelley Robinson reported that the Kent team had finished in 14<sup>th</sup> place out of 28 counties in November's ASA Inter-County Masters and Seniors Competition - a creditable performance.
  - Scott Walker reinforced the performance of the Kent team at the ASA National County Team Championships in October, not only in the pool but also their team spirit (they finished 6<sup>th</sup> out of 20 teams in Division 1).
  - Scott Walker reflected on the growth in Open Water swimming in the County, especially after the summer's County Championships
  - John King reported that he was looking forward to meeting up with individual discipline managers so that a coherent development plan could be produced for the County. He was asked about the prospects of a 50m pool for Kent, but reported that each time things looked optimistic, positive plans failed to materialise.
  - Kim Longland highlighted Susannah Rogers' (Beckenham SC) exceptional performances over the year
  - Scott Walker thanked Carina Enderby for her efforts over the year in ensuring that all swimming competitions were staff with both technical and non-technical officials, and also for the continuing officials training programme. He noted that this second role was soon to be relinquished to Malcolm Keysell.

It was proposed by Kay Grimshaw and seconded by Kathy Hook that the Annual Report be adopted, and approved *nem con*.

7. Treasurer Kathy Hook verbally reported on the Annual Accounts of the Association, making the following points:
  - Although the County was currently showing a healthy balance, this was going to be quickly eaten into by the move to 50m pools for the County swimming championships (a weekend hire at the LAC was in the region of £10,000).
  - She announced the plan to celebrate the County's 125<sup>th</sup> anniversary in 2016 by setting aside £10,000 to be split among Kent clubs (on a *pro rata* basis to be agreed). It was hoped that full details could be announced during the County swimming championships in the New Year.
  - Masters swimming was showing a large deficit during the last year but this reflected two sets of pool hire in one financial year (we had originally been under-charged) and entry fees for 2015 being held by PayPal for three months.

It was proposed by Stewart Brown and seconded by Kim Longland that the Annual Accounts be adopted, and approved *nem con*.

8. The appointment of Gilbert Allen & Co of Tonbridge as Examiners of the Association's Accounts was approved *nem con*.



9. Scott Walker reviewed the rationale behind the proposed changes to the Constitution of the Association. The following proposals were considered individually:

- 9.1 **Proposal:** 5.3.4 - *To appoint an independent examiner, who shall not be a member of the Management Committee.*

It was proposed by John Handley and seconded by Barbara Upton that this proposal be adopted, and approved *nem con*.

- 9.2 **Proposal:** 7.1 - *The management of the Association shall be vested in a Management Committee ('the Committee') consisting of the President, Vice President, Chairman, General Secretary, the two Sub-Association Secretaries, Treasurer and Trustee, and eight (8) members. Three (3) of these members shall be from KLSA clubs and five (5) of these members shall be from KRSA clubs. The Development Co-ordinator shall be an appointed member of the Committee with the power to speak and vote.*

*The Chairman, or whoever else is selected by the Committee in his absence, shall take the chair.*

There was considerable discussion over the role of the President going forward *ie* that it would become primarily a ceremonial role with the introduction of a Chairman. Barbara Upton was concerned about the fact that the President would no longer have a vote although Kay Grimshaw pointed out that this was the policy at both National and Regional levels. It was, however, agreed that this particular proposal did not include the matter of voting rights and could therefore be considered purely as it stood.

It was proposed by Alan Davidson and seconded by Jean Scott that this proposal be adopted, and approved *nem con*.

- 9.3 **Proposal (new):** 8.4 - *The Chairman shall be selected by the Committee on an open recruitment basis for a term of three (3) years and shall not be appointed for more than two consecutive terms. 8.5 - The Chairman may be subject to a secret vote of confidence at any time from the members of the Committee. If a majority of the Committee vote 'no confidence', then the Chairman will be required to resign with immediate effect.*

There was discussion about the role of the Chairman especially in ensuring independence. It was felt that the move was important in the 21<sup>st</sup> century and would produce a level of continuity which was lacking currently. Delegates were assured that the recruitment process would be a rigorous one and would be launched in the New Year. There was concern about how well the proposed process for 8.5 would work but, again, delegates were assured that there were precedents that showed that it would be effective if necessary.

It was proposed by Kim Longland and seconded by Alan Davidson that this proposal be adopted, and approved *nem con*.

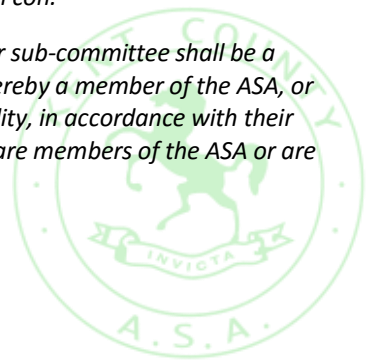
- 9.4 **Proposal:** 12.2 - *The Management Committee shall each year nominate two of its members who may sign cheques (a single signatory up to £500 and two signatories over £500), in the absence of the treasurer.*

Kathy Hook explained that this was the process required by the Bank mandate and had, in fact, already been adopted accordingly. At the President's request, this proposal was approved *nem con*.

- 9.5 **Proposal: 13. Handbook** - *A handbook shall be published annually by the Management Committee and each affiliated club will receive one copy of the handbook. Additional copies will be available at a cost to be determined by the Management Committee.*

Kathy Hook explained that it was an arduous and time-consuming process ensuring that all 53 Kent clubs paid for their copy of the annual handbook. Giving each club one copy (cost £1.20) free of charge would represent a very small proportion of the County's operating costs. Additional copies would have to be paid for by clubs. It was asked whether the time had come to put it on-line. Most is already on the website but certain sections cannot due to data protection restrictions. At the President's request, this proposal was approved *nem con*.

- 9.6 **Proposal: 16.** - *Any person voting at any meeting of the Association, Committee or sub-committee shall be a member of a club affiliated to ASA London Region or ASA South East Region and thereby a member of the ASA, or shall be a member of the Institute of Swimming (IOS). Clubs shall have a responsibility, in accordance with their constitution, to ensure that all persons helping in any way with the club's activities are members of the ASA or are*



members of the IOS.

It was identified that the proposal as it stood did not entirely reflect the intention *ie* that no-one could be a voting member of any Kent committee without being a member of the Kent club (which would not be the case if solely a member of the IOS). After discussion it was proposed by Jean Scott and seconded by Alan Davidson that the proposal now read:

**16. - Any person voting at any meeting of the Association, Committee or sub-committee shall be a member of a Kent club affiliated to ASA London Region or ASA South East Region and thereby a member of the ASA. Clubs shall have a responsibility, in accordance with their constitution, to ensure that all persons helping in any way with the club's activities are members of the ASA.**

It was proposed by Barbara Upton and seconded by Jean Scott that this revised proposal be adopted, and approved *nem con*.

#### 9.7 **Appendix 1:** Proposals to be approved *en bloc*

Delegates were happy with all the proposals except **9. Elected/Appointed Committees** with further objections revolving around the issue of President/Vice-President voting rights. Tony King and others flagged up the feeling that without voting rights the role of the President especially would be greatly reduced, but Alan Davidson identified the potential issue of conflict between the roles of President and Chairman. It was also noted that there was a conflict with the previously approved point 9.2 above which stated that the President and Vice-President were members of the Management Committee by right rather than *ex officio* members.

It was therefore proposed by Stewart Brown and seconded by Carina Enderby that:

*Appendix 1 be approved apart from 9. Elected/Appointed Committees and that this should be referred back to the Management Committee in conjunction with 7.1 - The management of the Association shall be vested in a Management Committee... (point 9.2 above) and brought back for consideration either at the next ACM or at a Special Council Meeting.*

This proposal was approved *nem con*.

#### 10. The meeting then moved on to the presentation of Awards

##### **Keighley Memorial Trophies (Swimming Championship Points Winners)**

Ladies/Girls: Sevenoaks SC  
Men/Boys: Thanet SC

##### **Kent Schools Swimming Association Trophies (Runners-up)**

Ladies/Girls: Beckenham SC  
Men/Boys: Sevenoaks SC

##### **John and Pat Carrie Trophies (3<sup>rd</sup> Place)**

Ladies/Girls: Thanet SC  
Men/Boys: Bromley SC

##### **Age Group Trophies (Swimming Championship Points Winners)**

Girls: Sevenoaks SC  
Boys: Thanet SC

##### **Masters' Swimming Club Points Trophy**

RTW Monson SC

##### **Masters Swimmers of the Year**

Female: Della Jenkins  
Male: Mariusz Barcikowski

##### **Edward G Maples Memorial Trophy**

Daphne Geer MBE (RTW Monson SC)

##### **Swimmer of the Year**

Jamie O'Connor (Thanet SC)

##### **Junior Swimmer of the Year**

Jamie O'Connor (Thanet SC)

##### **Diver of the Year**

Not Awarded

##### **Synchronised Swimming Progression Trophy**

Imogen Clark (Hythe Aqua SC)

##### **Synchronised Swimmer of the year**

Not awarded

##### **Water Polo Player of the Year:**

Junior: Freddie Pearson (Beckenham WPC)

Senior: Anthony Murphy (Monson WPC)

##### **Keighley/Mayes Trophy:**

Charlotte Scholes (RTW Monson SC)

##### **President's Cup:**

Thanet SC



11. Scott Walker then had the pleasure of announcing the election and induction of John Burdett (Erith & District SC) as Vice President for 2016 and presenting him with the Vice President medal. John advised the delegates that he had been swimming in Kent for 32 years and that it was a great honour for him to be elected Vice President.
12. Scott Walker reviewed the highlights of his year across the disciplines and thanked Jean Scott for all her hard work as Swimming Manager over the years, presenting her with flowers as a token of the County's recognition of her efforts. He then announced her election and induction as the President for 2016, presenting her with the newly refurbished County Chain. Jean told the delegates that it was an honour to be elected for a second term (her first in 2007) and was looking forward to being part of the 'blue rinse' brigade poolside.  
Jean then presented Scott with his Past President medal.
13. Jean Scott took over as Chairman of the meeting and proposed the of election of the following Management Committee for 2016:
 

Honorary Treasurer and Trustee: General Secretary: Secretary Kent London SA: Secretary Kent Rural SA:	Kathy Hook (Beckenham SC) Shelley Robinson (Sevenoaks SC) Kay Grimshaw (Bromley SC) Shelley Robinson (Sevenoaks SC)
<b>Elected Representatives – Kent London SA:</b> John Handley (Beckenham SC) Norma Nyaulingo (Bexley SC) Jean Scott (Beckenham SC and Bexley SC)	<b>Elected Representatives – Kent Rural SA:</b> Alan Davidson (City of Canterbury SC) Carina Enderby (Maidstone SC) Ann Hunt (RTW Monson SC) Barbara Upton (Larkfield SC) Scott Walker (Dover Life Guard SC)
14. Jean Scott thanked Daphne Geer and Barbara Upton for acting as scrutineers. Jean said she would be sorry not to see Daphne around who assured her that she would not be retiring completely.
15. The date of the next Annual Council Meeting was agreed as Saturday 10 December 2016 at a venue to be confirmed.
16. There being no further business, the meeting closed at 12.45pm.

