

BRITISH SWIMMING OFFICIALS - TIMEKEEPER ASSESSMENT

Candidate 1 e-mail:

Candidate 2 e-mail:

Candidate 3 e-mail:

Race	Candidate (1)		Candidate (2)		Candidate (3)		Timekeeper
Name		✓ - X		✓ - X		✓ - X	
ASA No.							
CLUB							
1							
2							
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11							
12							
13							
14							
15							

PASS / FAIL

PASS / FAIL

PASS / FAIL

This form can be used for the practical assessment of up to 3 Timekeeper candidates who together with a qualified Timekeeper are timing the same lane. The ✓ - X column being utilised to indicate a valid time for each candidate

Assessors Comments and Recommendations

Name of Assessor:

Assessment Date:



1. INTENTION

- 1.1. The intention of the practical assessment is to ascertain the practical ability of the candidate, whilst at the same time confirming that the candidate has a satisfactory basic level of knowledge.
- 1.2. Assessors may ask questions to assess the capability and knowledge of candidates, bearing in mind that successful candidates may act as Chief Timekeepers without further training or experience.
- 1.3. Practical assessments are only to be undertaken at an event with the permission of both the Promoter and Referee.

2. PRACTICAL ASSESSMENT

- 2.1. One Assessor is required to compile a report on the candidates timing the same lane as the Timekeeper.
- 2.2. Each candidate is to time an allocated lane. The candidate should be advised to concentrate solely on the task of timing the swimmer in their lane using a hand held timer, they should not be concerned with AOE back-up operation.
- 2.3. Candidates should be assessed against a minimum of 2 manual timekeepers one of which must be an Assessor or qualified Timekeeper. Multiple candidates per lane are permitted, subject to all candidates and Assessors ability to clearly see the swimmers finish from the end of their lane.
- 2.4. Candidates should be allowed, at the Assessor's discretion, the opportunity over an agreed number of races, to acclimatise to the conditions within the pool.
- 2.5. For the purposes of the assessment each candidate is to submit times from 10 consecutive races. Additional races maybe necessary if faults are found in a candidates technique.
- 2.6. The candidate(s) should write down their recorded time for each race in the respective column on the supplied sheet.

3. MARKING AND SCORING

- 3.1. You should then collect all data to compare against the candidate i.e. timekeeper(s) manual time(s) and/or fellow candidates on the same lane.
- 3.2. The most advantageous comparative time to that of the candidate should be used and scored as follows:

Candidate time difference to Manual time	Equal time to +/- (.00 to .30)	1 mark
No time recorded or outside the above parameters	No score	

- 3.3. To be successful the candidate must achieve 10 race times within the allowed parameters. Where this is not achieved within the first 10 races then additional races will be timed.

4. COMMENTS

- 4.1. Assessors are required to discuss progress and assist in technique correction as necessary. At the conclusion of the assessment the Assessor should inform the candidates of the result.
- 4.2. Should it be found that a candidate is not able to provide the required number of acceptable times following corrective assistance and further races please use the comment box as a method of recording the individual candidate's standard, strengths and weaknesses. Also include whether or not the candidate wishes to undergo a further assessment. This information will be included in any feedback request received by the relevant Regional Organiser/Convenor.
- 4.3. When it is complete return the form to the relevant Regional Organiser/Convenor.

REMEMBER – The candidate will probably be nervous, try to put him or her at ease. Do not be overbearing, consider at all time that the candidate is a volunteer who we wish to encourage into the sport. Whilst an official's professionalism is important, the sport is meant to be enjoyable for all who participate. Do not frighten them away, always remain supportive.