Kent County
Amateur Swimming Association

Kent Relay Championships 2026

12th September 2026

Coach and Team Manager Briefing

Key Event Team

- Meet Promoter – John Handley
- Event Manager – Nathan Friend
- Lead Referee – Jean Scott
- Meet Entries Manager – Lynn Gates
- Technology Manager – Mark Leman

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Reminder – Onsite Coach/TM Briefing

Officials Room (Studio next to Timing Suite)

8am

Each team needs one coach and one TM to receive last minute updates



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Accreditation

- **All coaches, team managers and chaperones must have a Swim England accreditation pass. PCAs must apply for a pass from John King – john.king@kentswimming.org.**
- Accreditation is free and the generic pass can be downloaded from Swim England Members Options once the correct requirements are on the membership database.
- On arrival, **you must head to the accreditation desk to have your pass marked** before heading to other areas of the event.
- **Coaches and Team Managers will not be allowed through the changing rooms. Chaperones/PCAs will be allowed.**



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Safeguarding

- Athletes will not have accreditation and must wear clothing that identifies their club – security have been instructed to check this. **If this poses a financial challenge for your club, please get in touch – the County has funds available to support this requirement.**
- This event is being live-streamed – competitors **must** get changed in the changing rooms, and not in the balcony.
- The centre is still in use by the public – competitors must only use the changing room toilets. Coaches, TMs, chaperones can use public toilets.

Schedule of Events

- Session 1 – Female 4x50m Medley, Open/Male 4x50m Free, Mixed 4x50m Medley
- Session 2 – Female 4x50m Free, Open/Male 4x50m Medley, Mixed 4x50m Free
- Age Group Order – 11/u, 15/u, 13/u, Open
- Female event alternating with Open/Male event, finishing with Mixed event
- Finals take place after a break in each session – no B finals
- Full schedule available on kentswimming.org and in Confirmation Pack

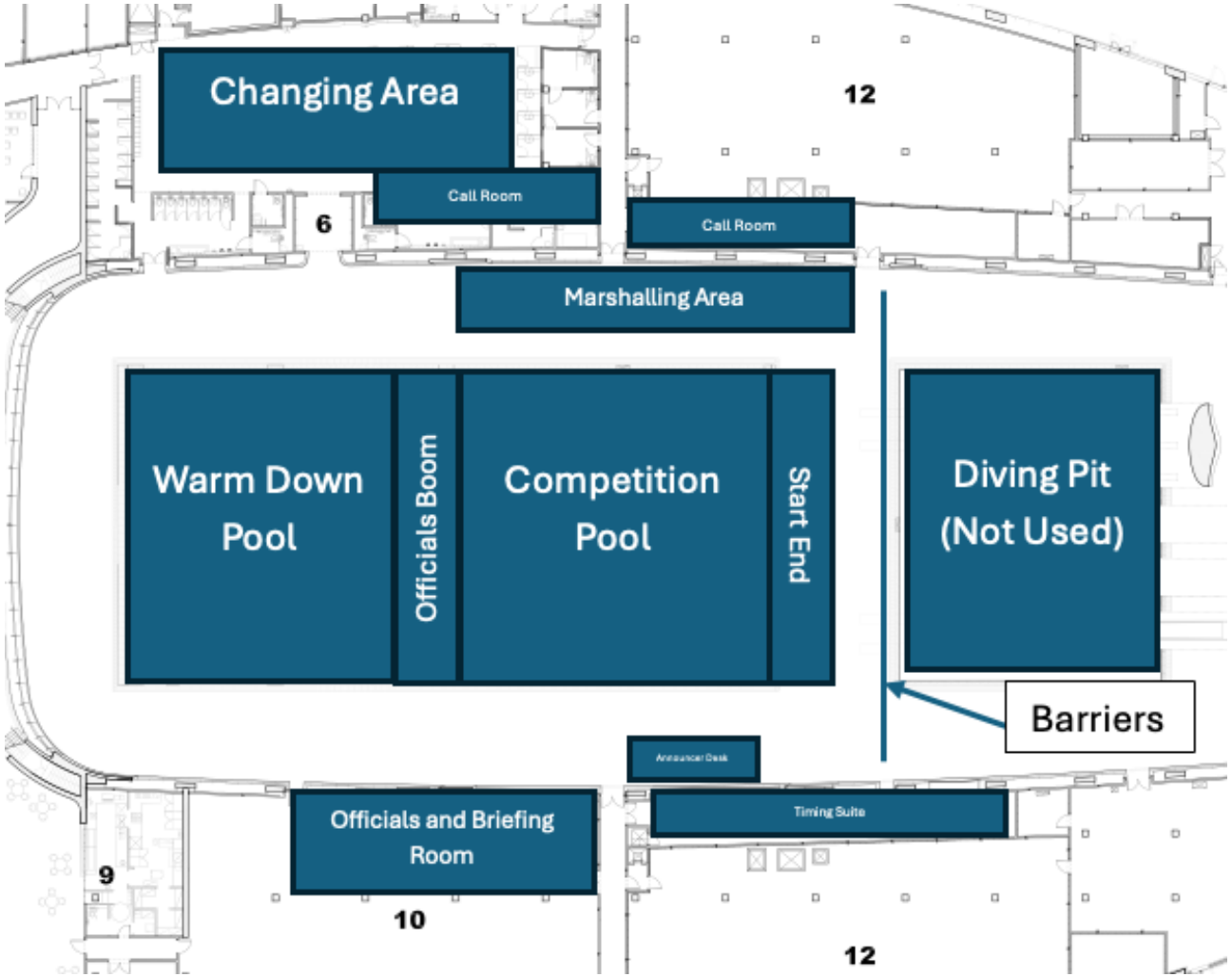
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Heat Sheets

- Heat Sheets will be produced as normal, however…
- We go through at least 1 ream of paper a session for Kent County events – **equivalent to 5% of a tree.** Over a full four day Championship, we go through at least half of a tree's worth of paper.
- We need your help to reduce the environmental impact of our events.
- Use the results website and WhatsApp groups wherever possible **Please take the minimum number of heat sheets you need.**

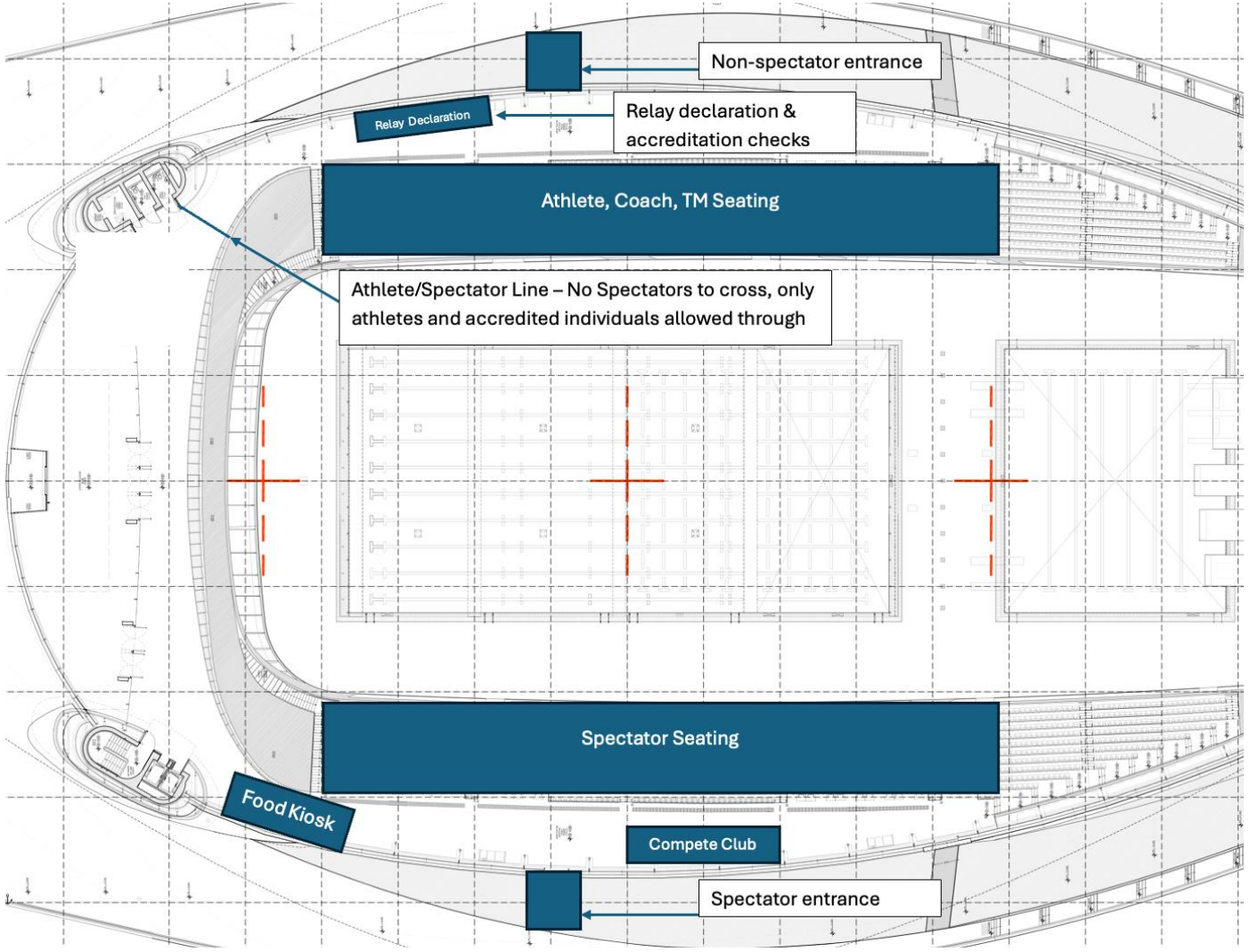
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Pool Ground Plan



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Balcony Ground Plan



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Warm Up and Swim Down

- Both pools will be open for warm up – please ensure your teams use their allocated lanes
- Warm ups will be 5x 15 mins – 5 mins regular lane swimming, 10 mins sprint lanes in competition pool (regular swim continues in warm up pool)
- Please ensure your swimmers are quiet when swimming down, as they will be right next to the competition pool.

Withdrawals & Team Declarations

- Withdrawals for heats must be done through the online withdrawal system provided by Lynn – withdrawals close at the start of warm up.
- Team declarations must be submitted before the start of warm up to the Timing Suite or accreditation desk on the balcony.
- Withdrawals from finals must be done through the accreditation desk on the balcony, including any changes to team members from heats to finals within five minutes of finalists being announced. **This is shorter than the Championships earlier this year.**

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Etiquette

- Noise - Please respect fellow clubs, especially those sat around you, and keep noise to a minimum for race starts
- Athletes should be at the call room no later than 10 minutes before their event starts.
- **No photos on the balcony without consent of those involved.**

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WhatsApp Channel

- Used to supplement the announcements made in the venue
  - Key information each session
  - Heat sheet releases
  - Marshalling reminders
  - Warm Up Timings
  - Survey link post-event
- Anyone can join, but targeted to Coaches and TMs – ideally no parents or swimmers
- Please ensure you enable notifications when you join to get information as quickly as possible

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Kent Swimming Meets 2026/27

Kent Junior Meet 2026 – Tunbridge Wells Sports Centre

24th/25th October 2026

Kent Swimming Championships 2027

800m Freestyle – 16th January 2027, K2 Crawley

400m and under – 23rd/24th January 2027, 30th/31st January 2027, LAC

1500m Freestyle – 6th March 2027, K2 Crawley

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Kent Swimming Meets At The LAC

The LAC is our confirmed venue for the Championships (Jan/Feb) and Relay Championships (September) until 2030.

Dates are available on the Kent Swimming website.

Long distance dates for the Championships will continue to be confirmed on a yearly basis.

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Any questions?

multi.emails@kentswimming.org